

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – July 10, 2023**

The East Troy Community School District Board met in regular session on July 10, 2023. The meeting was called to order by President Ted Zess at 6:01 p.m followed by the Pledge of Allegiance. Board members also present were Anna Janusz, Dale Ames, and Adam Witkiewicz. Also present were Dr. Christopher Hibner, Amy Foszpanczyk, Amy Jenquin, Amanda Jones, administrators/supervisors, and three guests. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Anna Janusz for the approval of the amended agenda as posted. The motion was seconded by Dale Ames. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Adam Witkiewicz and seconded by Dale Ames for the approval of the minutes on June 12, 2023 (Regular Board Meeting). Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

Gene Rozmarynowski, resident of the village of East Troy, stated that he would like to see a second public participation added to the board meeting agenda. He stated he has brought this up previously. He also indicated that he would like to see the board minutes include more information that is specific so that the public has further detailed information. He suggested that the marketing committee could potentially have a subcommittee of public participants, which could in turn help with open enrollment, in his opinion.

VII. FINANCIAL REPORT

None.

VIII. DISCUSSION/ACTION ITEMS

- A. Staffing resignation(s): A motion was made by Ted Zess to accept the resignations as presented. The motion was seconded by Dale Ames. Motion carried unanimously.

- B. Staffing recommendation(s): A motion was made by Anna Janusz to approve the hiring of Ms. Jessica Borkowicz (5K teacher) and Mrs. Jennifer Diehn (Special Education teacher). The motion was seconded by Adam Witkiewicz. Motion carried unanimously. A motion was made by Ted Zess to approve the hiring of Mrs. Jamie Noble (1.0 Speech & Language Pathologist). The motion was seconded by Dale Ames. Motion carried unanimously. A motion was made by Anna Janusz to approve the hiring of Mrs. Trischia Burdt (1.0 Special Education teacher), Ms. Kateri Kuhn (1.0 School Counselor), and Mr. Brian Skweres (1.0 Dean of Students). The motion was seconded by Adam Witkiewicz. Motion carried unanimously.
- C. Approval of donations: None.
- D. Discussion and action, if appropriate, regarding attracting and retaining paraprofessionals for special education (monetary bonus): Dale Ames made a motion to provide the monetary bonus as presented in order to attract and retain paraprofessionals for special education. The motion was seconded by Ted Zess. Motion carried unanimously.
- E. Approval of WIAA High School Membership Renewal application for 2023-2024: Ted Zess made a motion to approve the WIAA High School Membership Renewal application for 2023-2024. The motion was seconded by Anna Januz. Motion carried unanimously.
- F. Annual declaration and parent notice of the District's student academic standards pursuant to section 120.12(13) and section 118.30(1)(g)(a) of the state statutes: Anna Janusz made a motion to approve the Annual declaration and parent notice of the District's student academic standards pursuant to section 120.12(13) and section 118.30(1)(g)(a) of the state statutes. The motion was seconded by Ted Zess. Motion carried unanimously.
- G. Discussion and action, if appropriate, regarding board packets: Dr. Hibner discussed the pros and cons of board packets being posted publicly, per a village resident's recommendation. He encouraged community members to watch the board meetings for a full interpretation of the information presented from board packets and summarized in board minutes. Information would need to be redacted. The board discussed the process, capacity of staffing, and what components would be essential without potential redaction errors occurring. Gene Rozmarynowski, resident of the village of East Troy, was allowed to speak, indicating that he feels strongly that the board needs to approve certain items, such as budget items. Anna Janusz made a motion to make additional copies of budget forecasts available so people can follow along. The motion was seconded by Dale Ames. Motion carried unanimously.
- H. Discussion and action, if appropriate, pertaining to marketing board subcommittee: Anna Janusz made a motion to form a marketing board subcommittee. The motion was seconded by Dale

Ames. Motion carried unanimously. Board representatives of this subcommittee will include Anna Janusz and Dale Ames, with district representative(s) to be determined.

- I. Presentation of District / School Strategic Priorities as it relates to 2022 - 2023 KPIs: Dr. Hibner introduced the East Troy Community School District Priorities Update, indicating that this is a 2022-23 school year summary of Key Performance Indicators (KPIs). The 2023-24 school year District Priority KPIs will be introduced in the fall of the 2023-24 school year. School district administrators presented district and building-level information on each of the four Strategic Priorities' KPIs.
- J. Seclusion / Restraint report per board policy 411.1: Amanda Jones, Director of Pupil Services, provided data and information around the 2022-23 Seclusion & Physical Restraint Report per board policy 411.1.
- K. Bullying / Harassment report per board policy 411.1: Amanda Jones, Director of Pupil Services, provided data and information around the 2022-23 Bullying/Harassment report per board policy 411.1.
- L. Hiring of an EL teacher utilizing transfer of service: Mrs. Amy Foszpanczyk described the federal and state requirements surrounding EL students. These requirements include: the determination of EL status, support to develop English proficiency and academic success, the development of Language Instruction Education Plans for each EL student, the administration of the ACCESS test, support for teachers regarding instructional practices, and family engagement. During the 2022 - 2023 school year, the district enrolled 7 new EL students. This increase of students with limited English proficiency has forced the district to consider the addition of an EL teacher. Any new hire would be funded through transfer of service.

IX. ADMINISTRATIVE REPORTS

- A. District Administrator Report: None
- B. Business Manager Report:
 - i. State Budget Update - Amy Jenquin, Director of Business Services, provided updates indicating that statewide there will be a \$325/pupil increase. There are some increases to equalization as well that will be factored into the tax levy. Special education aide state reimbursement was approved at 33%, compared to 30% previously. Mrs. Jenquin discussed the most updated Baird model forecast, which is now calculated to be a \$1.2 million surplus for 2023-24. Without the recent operational passing referendum, this would have been a \$1.7 million deficit. Forecasted for the 2027-28 school year is a \$6.5 million deficit.

- ii. Benefits subcommittee - The subcommittee met and discussed results of the staff satisfaction survey, specifically around the benefits they receive, as well as the benefits open enrollment period impact by staff. The team also discussed the HSA timeline, as the board had previously reviewed as a potential option in the future. Policies 553 and 551 were reviewed and discussed as well for certified and support staff. Future meetings will review historical data.
 - iii. Salary subcommittee - This subcommittee met and discussed what information may be comparable, as well as where that information and data may come from. The subcommittee will review some of this data that will be pulled at a future meeting.
- C. Director of Teaching and Continuous Improvement of Student Learning Report: Mrs. Amy Foszpanczyk provided an update regarding hiring of professionally licensed staff. As of July 10, 13 positions (3 kindergarten teachers, 4 special education teachers, 2 school counselors, 1 speech and language pathologists, 1 middle school math teacher, 1 middle school/high school choir and general music teacher, and 1 middle school dean of students) have been filled. An additional four positions (4K special education, middle school and high school science, high school world language, and high school math) have been posted and are in the hiring process.
- D. Director of Pupil Services: Mrs. Amanda Jones presented an informational update around the steps taken throughout the 2022-23 school year around supporting the mental health of our children and youth within the East Troy Community School District, as well as next action steps into the 2023-24 school year.
- E. School Board President’s Report: None.

X. POLICY REVIEW AND DEVELOPMENT

1st Reading - Use of District Facilities (Policy 830) -Tabled until August 2023.

XI. COMMUNICATIONS/ANNOUNCEMENTS

None.

XII. BOARD OF EDUCATION – FUTURE ITEMS

Dale Ames asked that the health care/insurance consultant resource he shared the contact information of with Amy Jenquin and Dr. Hibner be invited to meet with the team. Dr. Hibner indicated that the team would have time for that after September after the year-end budget, audit, and next year financial budget, but the district wants to follow proper pathways and channels with USI and relationships.

XIII. ADJOURN TO EXECUTIVE SESSION

None.

XIV. RECONVENE TO OPEN SESSION

None

XV. ADJOURNMENT

A motion was made by Anna Janusz and seconded by Adam Witkiewicz to adjourn. Motion carried unanimously. Meeting adjourned at 9:24 p.m.

Respectfully submitted,

Steve Lambrechts